

sportscotland

Council Meeting

Minutes of the Council Board Meeting held at Caledonia House, 1 Redheughs Rigg, South Gyle, Edinburgh, EH12 9DQ on Wednesday 6 May 2015 at 1000 hours.

Present

Members

Mrs L Martin CBE, Chair
Mr D Cameron
Ms Susan Jackson
Professor G Jarvie
Professor C Mahoney
Ms C Riddell
Professor L Robinson
Mr R Stone
Ms F Wood
Mr M Young

In Attendance

Council Officers

Mr S Harris, Chief Executive
Mr M Roberts
Mr S Ogg
Mr W Whittingham

Ms M Allison
Ms M Borland
Mr J Kent
Ms J Lynn

Ms P Lombardi – Minute Secretary

Scottish Government

Mr R Foggo

Business

The Chair welcomed everyone to the meeting.

1. Apologies

➤ *Apologies were noted from David Gass, George Walker and Mike Hay.*

2. Declarations of interest

- *Professor Jarvie noted his interest in relation to agenda item 10. The Board did not consider this to be a conflict.*

3. Minutes of Meeting held on 25 February 2015

- *The minutes of the meeting held on 25 February 2015 were approved without amendment and all actions noted as complete.*

4. Matters Arising

Mr Harris noted that the Board had received copy of the Internal Audit Report on the SGB Investment Process. This provided members with assurance on the process and the intention in the current year was to commission a similar type of report for Local Authority investment, thus covering all major investment streams to key partners and potentially simplifying future Board discussions on investment.

Mr Roberts noted that following the resignation of the Chief Executive, the Board of Scottish Squash and Racketball Ltd was in the process of appointing an interim CEO.

5. Chair's Report – s (15) 05

The Chair reported positive meetings at the SportAccord Convention held recently in Sochi and a successful visit by the CGF Evaluation Commission to Durban. The Chair circulated the revised Board Committee membership list.

- *The revised Board Committee membership list was approved by Board members and would be included for distribution with the minutes of this meeting.*
- *Board noted the content of the Chair's Report.*

6. Executive Management Report – s (15) 06

Mr Harris updated Board members on the areas of note within the Executive Management Report which highlighted those key activities and actions undertaken by the Strategic Management Team of **sportscotland** that were not contained in other substantive papers.

Scottish Government

Mr Foggo confirmed that upon completion of ongoing discussions between **sportscotland** and the Scottish Government on the Corporate/Business Plan approval process the terms of the formal grant-in-aid document currently in place may be subject to change.

On-Board: Guidance for those involved in the Board of Public Bodies in Scotland

Board members would find it helpful to receive a summary of what had changed in terms of this guidance. Mr Ogg would follow up with Mr Foggo.

Strategic Partnerships

Highland Council Facility Developments

Mr Harris noted that – with members’ approval – **sportscotland** would consider supporting the Regional Facility planned as an extension of existing Inverness leisure facilities. Further information would be brought to the Board in due course.

Scottish Golf

Board members were pleased to note the amalgamation of the Scottish Golf Union and Scottish Ladies Golfing Association. The new body would be operative by 1 October 2015.

Operational

Mr Harris noted ongoing discussions with Weightlifting Scotland and Scottish Wrestling. Cricket Scotland was also undergoing some governance transition, with a new Chair and an interim CEO in place.

Mr Harris reported that the English Bridge Union had been granted a full judicial review hearing in challenging its recognition status and the current process and that this may require **sportscotland**’s involvement as part of the joint approach by the Home Country Sports Councils.

➤ *The Board noted the Executive Management Report.*

For Discussion

7. High Performance Update – Presentation

Mr Whittingham updated the Board on the new vision, strategy and structure for High Performance. Members would find it helpful to have a summary report capturing the information provided in the presentation and this would be provided to the June Board.

8. Inverclyde Project Update – s (15) 17

Mr Ogg noted that following receipt of tenders (due by end of May) and their subsequent examination by the technical evaluation panel, the Board and Trust Board members would be invited to a presentation from the selected bid. He confirmed that land valuation figures had been thoroughly debated at previous Board meetings and robustly tested. Mr Ogg clarified that the reference to the 11-year access agreement within the context of the 30-year arrangement simply indicated that renegotiation would take place towards the end of the term – i.e. in year ten. Mr Ogg also noted a planned meeting with the Local Authority to review their proposals on access rights.

➤ *The Board noted progress since the last Board review of October 2014 towards implementation of the Inverclyde Project.*

➤ *The Board noted the original decision to delegate to the Chair and Chief Executive any key decisions required to maintain progress between Board meetings – such decisions to be brought to Board for formal confirmation.*

9. Corporate Plan 2015/19 and Business Plan 2015/17 – s (15) 18

Mr Harris confirmed that the development of the Corporate Plan impact measures had taken into account the discussions held with and strategic direction received from the Scottish Government and was now complete. An easily-accessible summary document would be

produced containing the key messages. The Board was keen to see more focus on qualitative evidence of success and the role of **sportscotland** in delivering and supporting opportunities.

- *The Board approved the Corporate Plan, subject to incorporation of members' comments and agreed amendments.*

The Business Plan priorities were in place but some work remained, mainly in the areas of equalities, performance management and communication. Mr Ogg noted the appended Funding and Management Memorandum of Understanding between **sportscotland** and the Trust Company and explained that the Trust Company was currently reviewing some aspects of the MoU.

Mr Foggo noted the Minister's commitment to local partnership delivery as the way forward and the need for flexibility in both the Corporate and Business Plans to ensure fitness for purpose in challenging times.

- *The Board approved the Business Plan in principle.*

10. Local Authority Integrated Investments – s (15) 19

Ms Lynn summarised the process which had culminated in the full report on Investment in Local Authorities brought to the February Board and confirmed that the Investment Review panels were ongoing.

The Board discussed the need to develop a solutions-focused way of engaging with Local Authorities to encourage investment in sport development. Mr Foggo confirmed the Government's continuing commitment to a supported solution.

Ms Lynn explained that three Local Authority investment proposals were being put to the Board for consideration as risks had been identified by the Executive.

Aberdeenshire

- *The Board approved a total investment of up to £749,540 to Aberdeenshire Council for the 12-month period 1 April 2015–31 March 2016, subject to the following specific conditions of investment:*
 - *completion of Partnership Agreement by 31 May 2015;*
 - *completion of the Active Schools Review and implementation of an agreed fit for purpose structure by June 2015;*
 - *a clear vision and plan for Community Sports Hubs across Aberdeenshire agreed by all partners by June 2015.*

Stirling

- *The Board approved a total investment of up to £303,330 to Stirling Council for the 12-month period 1 April 2015–31 March 2016, subject to the following specific conditions of investment:*
 - *any potential changes to **sportscotland** programmes, following strategy implementation and review of service delivery, must be agreed with **sportscotland**;*
 - ***sportscotland**, Stirling Council and Active Stirling to meet quarterly to review progress.*

The Board noted its expectation of a downward adjustment of funding should the Council's sign-off not be achieved on all elements of the investment plan.

Falkirk

- *The Board approved a total investment of up to £344,960 to Falkirk Council for the 12-month period 1 April 2015–31 March 2016, subject to the following specific conditions of investment:*
 - *Falkirk Council must commit to a review of the current Active Schools model, in conjunction with **sportscotland**, and implement any recommended changes;*
 - ***sportscotland**, Falkirk Council and Falkirk Community Trust to meet quarterly to discuss progress against the Partnership Agreement.*

The Board noted its expectation of a downward adjustment of funding should the Council's sign-off not be achieved on all elements of the investment plan.

11. Representations and Appeals Process – s (15) 06

As agreed at the February Board meeting, Ms Riddell and Mr Ogg had discussed how to take the process forward and their recommendation was that the appeals process should be contracted out to UK Sport Resolutions. Mr Ogg was asked to check the position with regard to the Scottish Public Sector Ombudsman since the same process seemed to be available through that route. Mr Ogg would clarify the position and report back to the Board.

For Information

12. Remuneration Committee – Minutes of Meeting of 25 February 2015.

13. Any Other Business

Mr Ogg invited the Board to recognise the contribution of Gordon Mavor, Head of Finance, who was leaving **sportscotland** after 15 years' service. The Chair confirmed that she would write to Mr Mavor on behalf of the Board.

14. Date of Next Meeting

The date of the next meeting of the **sportscotland** Board will be on Wednesday 24 June 2015 at Caledonia House.

The Chair thanked all for attending and closed the meeting.

Agenda Item	Responsible Officer	Planned Action	Actions Taken
6	Mr Ogg	Summary of changes to latest On-Board Guidance to be provided to the Board.	Within Executive Management Report
7	Mr Whittingham	Summary Report on High Performance presentation to be provided to the Board.	Completed
11	Mr Ogg	Information on the role of the Scottish Public Sector Ombudsman in relation to the proposed appeals process to be provided to the Board.	Within Executive Management Report
13	Chair	Letter to be sent to Mr Mavor on behalf of the Board.	Prepared for signature